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## DR. SUDHIR CHANDRA SUR INSTITUTE OF TECHNOLOGY AND SPORTS COMPLEX


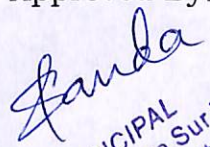
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540, Dum Dum Road, Suremath, Kolkata- 700074, West Bengal



# Policy on Code of Ethics (W.e.f 2021-22)

Revised and Approved by BOG  
Dated on 03/07/2021  
Under Agenda No. 3

Ref. No: <u>DSCSITSC/POLI/2021-22/4</u>	Compiled & Checked By:  (IQAC Convener)	Approved By:  (Principal)
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Issue No- 4

Coordinator, IQAC  
Dr. Sudhir Chandra Sur Institute  
of Technology and Sports Complex  
540, Dum Dum Road, Kolkata -700074

PRINCIPAL  
Dr. Sudhir Chandra Sur Institute  
of Technology and Sports Complex  
540, Dum Dum Rd. Kolkata-74


## Policy on Code of Ethics

### **The Tenets of the Code of Ethics:**

- Every employee is expected to apply knowledge and skills for the community's welfare, health, and safety without regard to personal or professional preferences.
- To be deserving of the confidence of the community and the profession, every employee must uphold honor, honesty, and dignity in all their professional acts.
- Every employee is expected to act with diligence, care, sincerity, and honesty, and only in areas within their area of competence.
- All workers must use their knowledge and experience to further the interests of their employers without sacrificing other commitments to these principles.
- None of the employees may misrepresent the credentials, experience, etc. of themselves or their associates.
- Every employee is required to take reasonable steps to notify their employer about any potential negative effects their actions may have on the environment, the economy, society, or any other relevant area.
- Every employee who testifies or makes statements must do so with the utmost fairness and honesty and must be supported by sufficient information.

### **The Institute's employees and office bearers are subject to the following code of ethics:**

- By upholding the highest standards of both professional and personal conduct, staff members should constantly protect the honor and interests of the Institute and the profession.
- Employees ought to act in the Institute's best interests.
- Employees are not allowed to solicit appointments, participate in personal promotion, or do any other actions that could harm their sister institutions.
- Employees should constantly strive to create and uphold the finest working circumstances for their coworkers and other employees.
- When an employee speaks on behalf of the Institute, they should do so as clearly as possible and state the Institute's policy.

  
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540, Dum Dum Rd. Kolkata-74

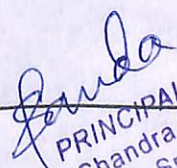


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- If a member of the staff feels that another member of the staff is violating this Code of Ethics, they should file a written complaint with the relevant authority, who will then forward it to the Code of Conduct Monitoring Committee. The Institute management will make a final decision on the case based on the Committee's report.

**Teachers at the Dr. Sudhir Chandra Sur Institute of Technology and Sports Complex are bound by the following code of ethics:**

- Treat all pupils equally and fairly, regardless of their social, economic, geographic, or religious background.
- Instill in the students the traits that one would anticipate from an engineer.
- Be mindful of the variations among your students and try to satisfy their specific needs.
- Motivate kids to strive for more ambitious personal objectives. Help pupils gain an appreciation and grasp of their obligations as well as their possibilities and advantages.
- Instill in kids a love for their fellow students, respect for teachers, and loyalty to the school and the nation.
- Introducing kids to environmental concerns and civic duties.
- Never try to resolve personal issues with students.
- Except as permitted by Government I Institute policies, accept no payment for tutoring.
- Follow any logical conduct pattern that the Institute has approved for professionals.
- Show loyalty to the Institute and the nation while honoring the traditions of the neighborhood.
- Work toward the Institute's growth.
- Work to enhance the Institute's standing.
- Try to fulfill your duty to the Institute to provide high-quality professional service.
- Preserve the honor and welfare of the profession by upholding strict standards of behavior, both personally and professionally.
- Participate in the creation and execution of institutional policies and initiatives.
- Maintain a professional demeanor by using the appropriate channels.
- Avoid disclosing official and private information with unauthorized individuals.
- Refuse payment from vendors of equipment and other organizations. Never work for pay outside of the institution if it would negatively impact your professional standing or that of your peers, the institute, or students.
- Use techniques like research, study, conference attendance, professional

  
PRINCIPAL  
Dr. Sudhir Chandra Sur Institute  
of Technology & Sports Complex  
540, Dum Dum Rd. Kolkata-74



meetings, and continuing education programs to strive for ongoing professional progress.

- Promote teaching so highly in terms of ideals and methods that capable and honest young men and women are drawn to pursue careers in it.
- Be on time and consistent with your job when teaching, communicating with others, and scheduling appointments.
- Motivate other educators to carry out morally righteous actions.
- Be constructive when speaking about other educators but be truthful when reporting to accountable parties about issues pertaining to student welfare, the school system, and the teaching profession.
- Retain active membership in professional associations and work toward achieving the goals that these associations are founded on.
- Avoid using your own name to solicit business or appointments.
- Never try to improve yourself by making judgments or comparisons that are harmful to other professionals.

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PRINCIPAL  
Dr. Sudhir Chandra Sur Institute  
of Technology & Sports Complex  
540, Dum Dum Rd. Kolkata-74



## DR. SUDHIR CHANDRA SUR DEGREE ENGINEERING COLLEGE

540, Dum Dum Road, Surermath, Kolkata- 700074, West Bengal

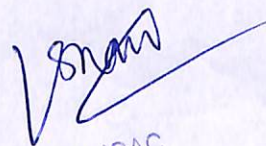



# Policy on Code of Ethics (W.e.f 2018-19)

Approved by BOG

Dated on 03/07/2018

Order Agenda No. 3

Ref. No: <u>DSDEC/POL1/2018-19/4</u>	Compiled & Checked By:  (IQAC Convener)	Approved By:  Principal Dr. Sudhir Chandra Sur Degree Engineering College (Principal)
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Issue No- 3

Dr. Sudhir Chandra Sur Degree  
Engineering College  
540, Dum Dum Road, Kolkata -700074

540, Dum Dum Road, Surermath  
Kolkata - 74



## Policy on Code of Ethics

### The Tenets of the Code of Ethics:

- Every employee is expected to apply knowledge and skills for the community's welfare, health, and safety without regard to personal or professional preferences.
- To be deserving of the confidence of the community and the profession, every employee must uphold honor, honesty, and dignity in all their professional acts.
- Every employee is expected to act with diligence, care, sincerity, and honesty, and only in areas within their area of competence.
- All workers must use their knowledge and experience to further the interests of their employers without sacrificing other commitments to these principles.
- None of the employees may misrepresent the credentials, experience, etc. of themselves or their associates.
- Every employee is required to take reasonable steps to notify their employer about any potential negative effects their actions may have on the environment, the economy, society, or any other relevant area.
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- Employees ought to act in the Institute's best interests.
- Employees are not allowed to solicit appointments, participate in personal promotion, or do any other actions that could harm their sister institutions.
- Employees should constantly strive to create and uphold the finest working circumstances for their coworkers and other employees.
- When an employee speaks on behalf of the Institute, they should do so as clearly as possible and state the Institute's policy.


Principal  
Dr. Sudhir Chandra For Degree  
Engineering College  
540, Dum Dum Road, Suremath  
Kolkata - 74



- If a member of the staff feels that another member of the staff is violating this Code of Ethics, they should file a written complaint with the relevant authority, who will then forward it to the Code of Conduct Monitoring Committee. The Institute management will make a final decision on the case based on the Committee's report.

**Teachers at the Dr. Sudhir Chandra Sur degree Engineering College are bound by the following code of ethics:**

- Treat all pupils equally and fairly, regardless of their social, economic, geographic, or religious background.
- Instill in the students the traits that one would anticipate from an engineer.
- Be mindful of the variations among your students and try to satisfy their specific needs.
- Motivate kids to strive for more ambitious personal objectives. Help pupils gain an appreciation and grasp of their obligations as well as their possibilities and advantages.
- Instill in kids a love for their fellow students, respect for teachers, and loyalty to the school and the nation.
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- Work toward the Institute's growth.
- Work to enhance the Institute's standing.
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- Participate in the creation and execution of institutional policies and initiatives.
- Maintain a professional demeanor by using the appropriate channels.
- Avoid disclosing official and private information with unauthorized individuals.
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Kolkata - 74



meetings, and continuing education programs to strive for ongoing professional progress.

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- Be constructive when speaking about other educators but be truthful when reporting to accountable parties about issues pertaining to student welfare, the school system, and the teaching profession.
- Retain active membership in professional associations and work toward achieving the goals that these associations are founded on.
- Avoid using your own name to solicit business or appointments.
- Never try to improve yourself by making judgments or comparisons that are harmful to other professionals.

A handwritten signature in blue ink, appearing to be 'Dr. Sudhir Chandra Sur'.

Principal  
Dr. Sudhir Chandra Sur Degree  
Engineering College  
540, Dum Dum Road, Surematra  
Kolkata - 3 of 3